



**ZONING OFFICE USE ONLY**

Date Received \_\_\_\_\_  
 Application Fee \_\_\_\_\_  
 Zoning District \_\_\_\_\_  
 County Index No. (27) \_\_\_\_\_  
 Zoning Permit No. \_\_\_\_\_

# Zoning Permit Application

Residential  Non-Residential

Estimated Project Cost \$ \_\_\_\_\_ Tax Abatement Eligible Yes  No

Site Address: \_\_\_\_\_

## Property and Owner Information

Property Owner \_\_\_\_\_  
 Owner's Address \_\_\_\_\_  
(if different than site property address)  
 Phone # \_\_\_\_\_  
 Email \_\_\_\_\_

Contractor \_\_\_\_\_  
 Applicant Yes  No   
 Address \_\_\_\_\_  
 Phone # \_\_\_\_\_  
 Email \_\_\_\_\_

## Proposed Project and/or Use

Identify type of project and/or Use:

New Structure  Addition to Existing Structure  Accessory Structure   
 New Use or Change of Use  Non-Residential Renovation

Describe the project (i.e. shed, single family, retail, family room addition, renovation, above/in-ground pool, etc., retail to church)

Dimension of Structure or Use \_\_\_\_\_ ft. X \_\_\_\_\_ ft. Total Square Feet \_\_\_\_\_ Height of Structure \_\_\_\_\_ ft.  
width depth

### Utilities

Public Sewer? Yes  No  Must contact Harborcreek Sewer Authority to **secure a tap-in permit**  
 If no, **septic permit is required** Septic Permit # \_\_\_\_\_  
 Water Service? Yes  No

## Proposed Project Setbacks / Required Regulations

	<u>Proposed</u>		<u>Required</u>
Front Yard	_____ ft.		_____ ft.
Rear Yard	_____ ft.		_____ ft.
Side Yard	_____ ft.	( N S E W )	_____ ft.
Side Yard	_____ ft.	( N S E W )	_____ ft.
		Direction	

### Criteria for determining setbacks

Is property a Corner Lot?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Need to determine which is front & side yard by review of previous permit
Is project near a Stream?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	DEP requires a 50 ft. setback
Is property on Lake Bluff?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Lake Bluff properties require a setback of 50 ft. for Residential      75 ft. for Commercial

Lake Bluff Properties require verification of distance from bluff to structure

Date of Lake Bluff Distance Verification \_\_\_\_\_ Performed by \_\_\_\_\_

### Current use of the property:

Residential       Non-Residential       Agricultural       Vacant

Describe the present use of the property (i.e. single family, multi-family, retail, medical clinic, farming, etc.) \_\_\_\_\_

Is the current use permitted?    Yes     No       Legal Non-Conforming     Illegal Non-Conforming

## Stormwater Management (Small Project Application to be completed)

Will project have 1,001 – 2,500 sq. ft. of new impervious area?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Small Project Application submitted?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Date of Submittal _____
Stormwater Approved by Township Engineer	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Date of Approval _____
Will project have 2,501 – 4,999 sq. ft. of new imperious?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Small Project Application & Volume Controls submitted?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Date of Submittal _____
Stormwater Approved by Township Engineer?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Date of Approval _____
Will project have over 5,000 sq. ft. of new impervious?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Full Stormwater Management Plan submitted?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Date of Submittal _____
Stormwater Approved by Township Engineer?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Date of Approval _____

## Non-Residential

Does proposed project require Land Development?    Yes     No

Type of Land Development:                      Staff Review     Minor     Major

Parking Spaces                      # of Existing Spaces \_\_\_\_\_      Current Dimension \_\_\_\_\_ ft. X \_\_\_\_\_ ft.  
    # of Required Spaces \_\_\_\_\_      New Dimension 10 ft. X 20 ft.  
    (if project consists of an expansion or change of use additional parking may be required)

### Explanation

Highway Occupancy Permit	Yes <input type="checkbox"/>	No <input type="checkbox"/>	new driveway on State Rd requires permit/change of use may require permit with PennDOT
Sidewalk	Yes <input type="checkbox"/>	No <input type="checkbox"/>	new, change of use, or major renovation requires a sidewalk. See district location ord.
Landscaping	Yes <input type="checkbox"/>	No <input type="checkbox"/>	new, change of use, or major renovation may require greenspace

## Plot Plan

Draw the plot plan below or attach Ariel View (an ariel view can be obtained by zoning office)

( ) Ariel view attached ( ) site plan on separate sheet


## Applicant

If the applicant is not the landowner of record, upon the request of the Zoning Official, information may need to be presented (i.e. sales agreement, job contract, affidavit, etc.), to determine that the applicant has the legal right to make application.

\_\_\_\_\_  
Applicant Name

\_\_\_\_\_  
Applicant Address

\_\_\_\_\_  
Applicant Phone Number

\_\_\_\_\_  
Business Name (if applicable)

I hereby acknowledge the information on the application for zoning permit is true and correct, and I hereby agree that all applicable provisions of the Harborcreek Township Zoning Ordinance shall be complied with. Failure to comply with provisions of Harborcreek Zoning Ordinance may result in revocation of this permit.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

### FOR ZONING OFFICIALS USE ONLY

County Index No. (27) \_\_\_\_\_ Zoning Classification \_\_\_\_\_ Permit # \_\_\_\_\_ Date \_\_\_\_\_

Project Requires Building Permit Yes ( ) No ( ) Setback Verified \_\_\_\_\_  
Date Verified \_\_\_\_\_

Approved ( ) Denied ( ) **Zoning Official Signature** \_\_\_\_\_ Date \_\_\_\_\_

Reason for Denial (i.e. setback non-compliance, use not permitted, etc.)  
\_\_\_\_\_

### Appeal File:

Yes ( ) No ( ) Approved ( ) Date of Decision \_\_\_\_\_ Appeal # \_\_\_\_\_

ZHB Signatures \_\_\_\_\_

Zoning Official Signature \_\_\_\_\_ Date Permit Issued \_\_\_\_\_